

### Minutes of BoS Meeting held on 5<sup>th</sup> October 2021

The meeting began at 1.30 pm with a silent prayer. The Chairman, BoS, Dr. Sheeja T Tharakan welcomed the board members. The meeting was conducted online via google meet; <https://meet.google.com/uaw-asqe-cid>.

The following members were present during the meeting:

1.	Chairperson	Dr. Sheeja T Tharakan Assistant Professor Department of Botany, Vimala College (Autonomous) Thrissur
2.	University Nominee	Dr. Regi Raphael. K Associate Professor Department of Botany St. Mary's College, Thrissur
3.	Subject Expert	Dr. Siril E. A Associate Professor Department of Botany University of Kerala Trivandrum
4.	Subject Expert	Dr Parimelazhagan Thangaraj Professor Department of Botany Bharathiar University Coimbatore – 641046
5.	Research Organization Representative	Dr. Narayanankutty Associate Dean College of Horticulture, Kerala Agricultural University, Vellanikkara, Thrissur
6.	Member	Smt. Smitha P.S Assistant Professor Department of Botany, Vimala College (Autonomous), Thrissur
7.	Member	Dr. Manju Madhavan Assistant Professor Department of Botany, Vimala College (Autonomous), Thrissur
8.	Member	Dr Sr. Silvy Mathew Assistant Professor Department of Botany, Vimala College (Autonomous), Thrissur
9.	Alumnae Representative	Dr Tessa Paul P Associate Professor Department of Botany, Christ College (Autonomous) Thrissur

The Chairman presented the minutes of the previous BoS and the action taken report of the recommendations. Later the Chairman presented the agenda of current meeting.

**The Agenda of the BoS meeting were as follows:**

1. Recommendations and Evaluation of previous BoS meeting
2. Result analysis
3. Report of feedback on curriculum by all stakeholders and action taken report
4. Approval of panel of examiners for UG and PG Programmes
5. Internship and value addition courses
6. Discuss research/academic activities of the department

**Item 1**

The Board approved the recommendations and evaluation of previous BoS meeting.

**Item 2**

The results of UG and PG programmes 2020-2021 were presented before the Board of members. The Board evaluated the results and compared it with University results. They appreciated the department for the outstanding results.

**Item 3**

The feedback analysis on curriculum and the action taken report was approved by the Board members.

**Item 4**

The Board recommended the panel of examiners for UG and PG programmes.

**Item 5**

The Board recommended to continue the value addition courses, 'Indigenous knowledge of herbal medicines in Kerala and G- Basic course.

**Item 6**

The Board discussed and approved the activities organized by the department and suggested to take necessary steps to regularize the PG course so that the research activities of the department could be strengthened.

The meeting concluded with vote of thanks by Smt. Smitha P.S.